

# GEMS HOLIDAY CLUB 2022 COVID POLICY



We continue to closely follow all Government guidelines. Details will be shared to parents ahead of the club week, dependant on current guidelines. Please read through the following policy and ensure that your child understands the guidelines.

## **Before arriving to Gems:**

- Those who have COVID-19 symptoms, or who have someone in their household who does or have been advised by NHS Test & Trace to self-isolate, do **not** attend our setting.
- All children and staff should continue to test regularly if they are attending various settings.

## **Arrival / Collection at Gems:**

- Only one parent/carer should be present for drop off/collection and we encourage all adults to please wear a face covering mask.
- Groups will be allocated a drop off time to reduce adult to adult contact. Parents must drop children off at their allocated time to reduce overcrowding and children are able to go straight to their groups.

**Drop off times:** Group 1: 8.30 / Group 2: 8.45 / Group 3: 9.00.

**Collection times:** Group 1: 3.00 / Group 2: 3.15 / Group 3: 3.30

- For siblings in different groups, they can stay with the Club Manager until it is time for their teacher to take their group.

## **Wrap Around care:**

- We currently cannot offer extended wrap around care after their group finishes.
- We can offer an early arrival time at 8.30 for those parents who are working.

## **Groups:**

- Children will be split into groups forming a 'bubble' with two staff members.
- Groups will be predetermined before the start of the week and these 'bubbles' will be grouped together by age. (Ages 5-7 / Ages 7-9 / Ages 10-15)
- Each group will be assigned a large, well-ventilated room where the children will stay and a designated outdoor play area. If the weather is good, groups will be encouraged to run activities outside.
- Groups will not mix with other groups throughout the day.

## **Activities:**

- We will aim for our usual programme of events with creative workshops and rehearsals.
- We understand that Singing may be an added risk of infection. We will reduce this activity and any singing will be performed with extra distancing and only in large, open, well-ventilated areas.
- Arts and crafts will be organised into sandwich bags with named stickers. These will be sanitised at the end of each week.

## **End of week performances:**

- We are planning to finish the week with a small performance for parents/guardians on the Friday afternoon. These will take place **Group 1: 2.30 / Group 2: 3.00 / Group 3: 3.30** and will last approximately 20 minutes. Parents should arrive 10 minutes before the performance time and wait outside the school gate. A teacher will then collect the parents just before the start time and walk them to the performance room. As the school do not want the gate left open, it is important that you arrive at your designated time or you may not be allowed into the school grounds.
- Each group will be assigned a room for the performance and the parent/guardian of the child will be allocated 2 seats for the performance. Once the performance has finished, the children will be dismissed with their belongings and everyone will be expected to leave the school site immediately.
- Face covering masks must be worn at all times when entering the school grounds.

### **Hygiene:**

- Children should wash their hands or sanitise: on arrival at camp; after sneezing or coughing; after each activity; before and after eating food; after going to the toilet; just before leaving camp. Children will be reminded of good hygiene practises throughout the week.
- Teachers and Gems Manager will clean the spaces regularly and will have necessary hygiene equipment such as gloves, hand sanitiser, antibacterial wipes and tissues.

### **If a child / member of staff presents with symptoms during the day**

- If a child in our setting becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), they should be sent home and a parent/guardian will be called immediately and asked to collect them and encouraged to take a PCR test.

### **What happens if there is a confirmed case of (COVID-19) in our setting?**

- If a child, young person or staff member tests positive for COVID 19, NHS Test and Trace will work with the positive case to identify close contacts and must self-isolate.
- If other cases are detected within the group or in the wider setting, PHE's local health protection teams will conduct a rapid investigation and will advise on the most appropriate action to take. In some cases, a larger number of other children and young people may be asked to self-isolate at home as a precautionary measure. If social distancing has been fully observed, which will reduce risk of transmission, closure of the whole group will not generally be necessary.
- From 16 August 2021, children under the age of 18 years old will no longer be required to self-isolate if they are contacted by NHS Test and Trace as a close contact of a positive COVID-19 case. Instead, children will be contacted by NHS Test and Trace, informed they have been in close contact with a positive case and advised to take a PCR test.
- It is unlikely we will be able to offer **refunds** should a child fall ill or need to self-isolate once the club has started. If we can find a different child on a waiting list to take the place mid-week, we may consider a refund.
- Should we need to close the whole club mid-week, we would move the club online for the children to participate.

### **Supporting Children's Wellbeing**

The (COVID-19) outbreak may have caused significant mental health or wellbeing difficulties for some children and we acknowledge that we may need to offer some children extra support. Please get in touch if there is anything further we can do to help.